**LONG-TERM STUDY PROGRAMME / ELAN-U**

**IMMERSION PROGRAMME / ELAN-I**

Academic year: \_\_\_\_\_\_\_\_ /\_\_\_\_\_\_\_\_

Please insert your photo

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**Reserved for administration - do not complete**

Commission du : \_\_\_\_\_\_/\_\_\_\_\_\_\_/20\_\_\_\_\_\_

N° de mois et jours à octroyer : \_\_\_\_\_\_\_\_\_\_\_

**Décision** :  Accepté  Refusé

**First Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Last Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Destination:** Martinique Guadeloupe



This application form concerns persons who:

* are nationals of one of the OECS Member States;
* have usual residence in one of the English-speaking OECS Member States;
* are holders of at least GCE A level or CAPE 2 certificates or any other qualification equivalent to the French Baccalauréat;
* at least have a certified B1 proficiency in French based on the Common European Framework of Reference for Languages (CEFRL) and
* have been selected to participate in the immersion programme in Martinique OR
* have been accepted in a full-time degree programme at the Université des Antilles (Martinique or Guadeloupe) or at any other higher education institution in Martinique.

The ELAN scholarship facilitates access to higher education by offering eligible candidates a scholarship of 700 € per month to participate in the immersion programme or to commence studies in the French territory (renewable once for the duration of the project until July 2021) and by covering travel expenses at a fixed rate based on the country of origin (see Annex 2).

To apply for an ELAN scholarship, p**lease fill out this form in Word**, print and sign it where necessary, then, scan the form, along with the required documents. Each document should correspond to ONE PDF file named after your surname, first name, and the type of document (e.g. DOE John - passport). Your document should be sent to [elan@campusfrance.org](mailto:elan@campusfrance.org) and to [elan.interreg@gmail.com](mailto:elan.interreg@gmail.com) 4 **month before the commencement of your programme.**

*Please note that photos of documents will not be accepted!*

**ELAN French Higher Education Scholarship Application Form**

|  |  |
| --- | --- |
| **Civil Status** | |
| Title: | Mr. Mrs. Ms. |
| Given Name(s): | Given Names |
| Last Name: | Last Name |
| Marital status: | Single Married  Divorced Widowed |
| Date of Birth: | (\_\_\_/\_\_\_/\_\_\_) |
| City and country of birth: | City  Country |
| Nationality:  Other Nationalities | Nationality  Nationality |
| Sex: | F  M Other |
| Occupation: | Occupation |
| Personal Address: | Address Line 1  Address Line 2 |
| City:  Country: | City  Country |
| Mailing address (if different from the above): | Mailing address |
| Telephone: Home:  Mobile: | Home  Mobile |
| Email Address: | Email |

|  |  |
| --- | --- |
| What is your proficiency in French? | B1 B2  C1 C2 |
| Most recent degree/ qualification:  Title:  Year:  Institution: | Title  Year Obtained  Institution |
| Which degree programme are you/ will you be applying for at the host institution? Programme: | e.g. Law, History |
| Faculty/ Department: | Faculty |
| Name of the Institution: | Institution |
| Site: | ☐Martinique ☐Guadeloupe (University only) |
| Level: | ☐Undergraduate☐Masters |
| Intended travel date | (\_\_\_/\_\_\_/\_\_\_) |
| Have you ever resided in France (including Martinique, Guadeloupe…)? | Yes No  if yes  from (\_\_\_/\_\_\_/\_\_\_) to (\_\_\_/\_\_\_/\_\_\_) |
| Have you received a scholarship from the French Government before? | Yes No  if yes  from (\_\_\_/\_\_\_/\_\_\_) to (\_\_\_/\_\_\_/\_\_\_) |
| Where did you hear about the Elan scholarship opportunity? | College or University Newspaper Internet Other |

DESCRIBE YOUR MOTIVATION IN FRENCH FOR APPLYING FOR THE ELAN SCHOLARSHIP

Click here to enter text.

**ELAN IMMERSION PROGRAMME / ELAN-I**

**Required documents:**

* A copy of the most recent DELF/ DALF certificate
* Travel itinerary
* A copy of the letter of acceptance from the host institution or from the coordinator of the Immersion programme
* Proof of registration at the host institution (once available)
* Bank account details (Relevé d’identité bancaire or postal) in France or its overseas territories (once available) (see Annex 1)

**Please send applications and required documents to** [elan@campusfrance.org](mailto:elan@campusfrance.org) and [elan.interreg@gmail.com](mailto:ghislaine.schuller@gmail.com) **four months before the commencement of your programme.**

**LONG-TERM STUDY PROGRAMME ELAN-U ELAN**

**Required documents:**

* Photo of the applicant (on page 1)
* Curriculum Vitae
* Photocopy of applicant’s valid passport
* Certified copies of degrees/ certificates
* Official transcripts to be emailed to [elan@campusfrance.org](mailto:elan@campusfrance.org) AND [elan.interreg@gmail.com](mailto:ghislaine.shuller@gmail.com)

OR mailed to:

Campus France

INSPE de Martinique

Route du Phare-Pointe des Nègres

BP 678-97262 Fort- de France

* Two letters of recommendation emailed or mailed by referees to the above addresses
* A copy of the most recent DELF/ DALF certificate
* A copy of the letter of acceptance from the host institution or from the coordinator of the Immersion programme
* Travel itinerary
* Proof of registration at the host institution (once available)
* Bank account details (Relevé d’identité bancaire or postal) in France or its overseas territories (once available) (see Annex 1)

**Please send applications and required documents to** [elan@campusfrance.org](mailto:elan@campusfrance.org) and [elan.interreg@gmail.com](mailto:ghislaine.schuller@gmail.com) **four months before the commencement of your programme. Official transcripts and letters of recommendation may be sent separately.**

**RENEWAL**

**Required documents:**

**Students who have successfully completed the ELAN immersion programme:**

* A copy of the DELF B1 and B2 certificates received at the end of the immersion programme (once available)
* A copy of the letter of acceptance from the host institution

**All students:**

* Photo of the applicant (on page 1)
* Curriculum Vitae
* Travel itinerary
* Proof of registration at the host institution (once available)
* Bank account details (Relevé d’identité bancaire or postal) in France or its overseas territories
* Valide Social Security certificat
* Valide Residence permit (titre de séjour/ Visa)

**Please send applications and required documents to** [**elan@campusfrance.org**](mailto:elan@campusfrance.org) **and** [**elan.interreg@gmail.com**](mailto:ghislaine.schuller@gmail.com) **four months before the commencement of your programme.**

**Protection of personal data**

The requested information is used and conserved, only for the processing of your application, including the awarding of, payment of and follow-up on the scholarship and travel subsidy, as well as for the verification and reporting of expenses to the ELAN project financer (INTERREG Caribbean Joint Secretariat) and to the project lead (the GIP-FCIP de l’académie de Martinique). Only persons within these institutions and those in charge of processing and administering the application will have access to it. Under no circumstances will it be communicated to unauthorized third parties.

By submitting your application, you consent to the use and conservation of your personal data for the purposes described above.

In accordance with the Regulation (EU) 2018/1725 of the European Parliament of 23 October, 2018 on the protection of personal data and the modified data protection and freedom of information law of 6 January, 1978, you have the right to access your personal information, to be informed about the existence and the extent of data processing, to rectify incorrect personal data, as the case may be, and to oppose further processing on serious and legitimate grounds. If you wish to exercise these rights, please contact [elan.interreg@gmail.com](mailto:ghislaine.schuller@gmail.com).

*The*\_\_\_/\_\_\_/20\_\_\_.

*Signature*

**DECLARATION**

*I, the undersigned .............................................................................................................. (insert your full name) certify the accuracy of the information contained in this application form.*

*I agree to provide the necessary supporting documents for the processing of my application and to participate in satisfaction surveys during or at the end of my programme.*

*I declare that I have been informed that any misrepresentation on my part will result in the cancellation of my application.*

*In the event that my application is approved, I undertake to fully or partially repay the scholarship and travel allowance received:*

*- If I drop out of my degree programme or the immersion programme or interrupt it,*

*- If I do not provide the required documents,*

*- If my application is cancelled*

*If awarded an ELAN scholarship, I declare that I have been informed that:*

*- The ELAN scholarship of 700 euros per month, will be paid by Campus France, after receipt of all the supporting documents possibly requested by Campus France and required for the management of my scholarship;*

*- In the event that my programme commences after the first day of the month and/ or ends before the last day of the month, the scholarship will be prorated based on the exact number of days at school during the month(s) in question;*

*- Once Campus France is officially informed of the scholarship award, the first payment of the scholarship will be made as soon as possible, after the commencement of my programme and will include a one-time fixed travel subsidy based on the destination and the country of origin (see Annex 2)).*

*The……./……./20…...*

*Signature*

**ANNEX 1 (Required documents to open a bank account in Martinique or Guadeloupe)**

**In order to facilitate payment of the scholarship, students must open a bank account once they have arrived in the French territory.**

Photocopy of your passport

Photocopy of your residence permit or visa

Proof of domicile in Martinique or Guadeloupe (example: rent receipt, rental contract, utility bill. If you are hosted (by your family, friends ...): Declaration of accommodation signed by the host + copy of host’s ID + proof of domicile of the host. If you are staying at the CROUS: A CROUS lodging certificate)

Photocopy of your student card

**List of a few Banks:**

* La Banque Populaire (BRED)
* La Banque Postale
* BNP Paribas
* Le Crédit Agricole
* Le Crédit Mutuel

**ANNEX 2 (one-time fixed rate travel subsidy based on the destination and the country of origin)**

|  |  |
| --- | --- |
| **Destination Martinique** | **one-time fixed rate travel subsidy (in euros)** |
| **Antigua & Barbuda** | **440** |
| **Barbados** | **400** |
| **Dominica** (ferry) | **80** |
| **Grenada** | **360** |
| **Haiti** /Gpe/Mque | **570** |
| **Jamaica** | **1 060** |
| **Montserrat** | **440** |
| **St Kitts & Nevis** | **430** |
| **Saint Lucia** (ferry) | **80** |
| **Saint Vincent & the Grenadines** | **420** |
| **Trinidad & Tobago** | **460** |

|  |  |
| --- | --- |
| **Destination Guadeloupe** | **one-time fixed rate travel subsidy (in euros)** |
| **Antigua & Barbuda** | **380** |
| **Barbados** | **470** |
| **Dominica** (ferry) | **80** |
| **Grenada** | **420** |
| **Haiti** /Gpe | **450** |
| **Jamaica** | **960** |
| **Montserrat** | **380** |
| **St Kitts & Nevis** | **300** |
| **Saint Lucia** (ferry) | **80** |
| **Saint Vincent & the Grenadines** | **430** |
| **Trinidad & Tobago** | **650** |

*« The one-time fixed rate travel subsidy is equal to approximately 80% of a round-trip ticket, luggage included, based on publicly available rates in September 2019 ».*

**Authorization to capture and/or reproduce and/or use image and/or voice**

ELAN “Linguistic exchanges and innovative learning through mobility” is a 3-year project co-financed by Interreg Caribbean through the European Regional Development Fund and the European Development Fund. It seeks to improve the command of French and English as foreign languages and to encourage student mobility, training, and school exchange programmes within the Caribbean.

The objective is to reinforce young persons’ skills in order to improve their access to the labour market as well as enhance the attractiveness of territories and finally, to promote a shared Caribbean identity as the basis for an efficient and sustainable regional integration.

In accordance with article 9 of the French Civil Code on intellectual property, we have to ensure that your consent to the use of your photos/recordings is properly recorded. As such, we kindly ask that you carefully read the attached authorisation form and that you provide us with your name, address, signature and date of consent if you agree with the terms spelt out in the form.

The signed and dated form has to be sent to [elan.interreg@gmail.com](mailto:elan.interreg@gmail.com) and [elan@campusfrance.org](mailto:elan@campusfrance.org)

The ELAN team would like to thank you for your kind collaboration and remain at your disposal for more information.

***Information regarding the processing of your personal data***

*The ELAN project partners, the Académie de Martinique and Campus France: ("We") request and collect your personal data in order to gain your authorization and ensure that your privacy and image are respected when disseminating your image and your voice for the purpose of promoting the ELAN project. This information is conserved for the time necessary to respect our commitments and our rights. Your information will only be transferred to our authorized technical service providers.*

*You have the right to access your data or request that it is erased. You also have a right to oppose, a right to rectify and a right to limit the processing of your data. If you wish to exercise any of these rights feel free to contact us at* [*elan.interreg@gmail.com*](mailto:elan.interreg@gmail.com) *or at* [*elan@campusfrance.org*](mailto:elan@campusfrance.org)

*For more information on these procedures, you can consult our Privacy policy (*[*http://www.elan-interreg.org/politique-de-confidentialite*](http://www.elan-interreg.org/politique-de-confidentialite)*) or contact us at the following email address:* [*elan.interreg@gmail.com*](mailto:elan.interreg@gmail.com) *or* [*elan@campusfrance.org*](mailto:elan@campusfrance.org)*.*

**Authorization to capture and/or reproduce and/or use image and/or voice**

This form is intended to register the consent and the authorization to capture and/or reproduce and/or use the image and/or voice of the person mentioned below within the framework of the communication actions concerning the Elan project and the valorisation of the project for an unlimited period of time.

I the undersigned (Frist and Last names) .................................................................................................................,

born on the…………………………………………….………………… at ……………………………………………………………………………………,

residing at (address) ................................................................................................................................................,

email ………………………………………………………..………………………………@………………………………………………………………….….

authorize the ELAN project partners l’Académie de Martinique and Campus France: (the "Beneficiaries") to:

* take photographs or audio-visual recordings on which I appear, in the context of the project mentioned above
* use and/or reproduce the photographs and/or audio and/or audio-visual recordings produced by the Beneficiary or third parties in order to illustrate or promote the activities of the ELAN project, on any medium and by any process including via a wired or wireless network, of whatever nature it may be (whether Internet, network, local) and in particular: on paper, on the ELAN project website, on the ELAN project social networks (Twitter and Facebook) and more generally on any existing or future medium.

The beneficiaries of the authorization are expressly forbidden to carry out any illegal exploitation, of your image and / or of your voice likely to compromise your dignity, your reputation or your personal privacy and any other harmful exploitation under the laws and regulations in force.

This authorization is granted free of charge, for any territory and unlimited period of time.

By signing this form:

* you acknowledge that you cannot claim any remuneration for the exploitation of the rights referred to herein.
* you expressly acknowledge that you are not bound by any exclusive contract for the use of your image and/or your voice, or your name.
* you acknowledge that you have been informed that these provisions are brought to your attention, within the framework of implementing the laws relating to the respect of image rights and of private life and in particular article 9 of the French Civil Code.

Express jurisdiction is given to the French courts for any dispute arising from the interpretation or execution of these terms.

Signed in: Signature preceded by the mention “read and approved”:

Date:

*Original copy to be sent to the coordinator of the ELAN (*[*elan.interreg@gmail.com*](mailto:elan.interreg@gmail.com) *and* [*elan@campusfrance.org*](mailto:elan@campusfrance.org)*)*