**ELAN PHOTO/VIDEO/ VOICE RECORDING/ INTERVIEW RELEASE CONSENT FROM**

The ELAN team would like to thank you for agreeing to be photographed/ recorded for the purposes of illustrating and promoting the project.

ELAN is a 3-year project co-financed by Interreg Caraïbe through the European Regional Development Fund and the European Development Fund. It seeks to improve the command of French and English as foreign languages, ease access to higher education, and encourage student mobility, training, and school exchange programs within the region.

In accordance with the EU Regulations concerning data protection, we have to ensure that your consent to the use of your photos/recordings is properly recorded. As such, we kindly ask that you carefully read the attached consent form and that you provide us with your name, address, signature and date of consent if you agree with the terms spelt out in the form.

The signed and dated forms are to be sent to [ghislaine.schuller@gmail.com](mailto:ghislaine.schuller@gmail.com).

All personal data covered by the consent form is processed by the ELAN team in accordance with the EU Regulation 2018/1725 on the processing of personal data, which replaces the EU Regulation 45/2001. The EU Regulation 2018/1725 ensures that the processing of personal data is in line with the standards imposed by the General Data Protection Regulation (GDPR).

Your consent to the use of your data is very important to us and would be greatly appreciated as it will help with the promotion of the project.

If you have any questions relating to the consent form or the project itself, please feel free to contact us at [ghislaine.schuller@gmail.com](mailto:ghislaine.schuller@gmail.com).

The ELAN team would like to thank you for your kind collaboration and remain at your disposal for more information.

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|  |  |
| --- | --- |
| **❒ photograph(s)[[1]](#footnote-1)\*** | **❒ Recording(s)\*** |

I the undersigned (Name, Surname): ...................................................................................................................................,  
  
residing at(Address): ..................................................................................................................,  
  
hereby grant permission to *ELAN* to use my photos/ recordings (i.e. videos, voice recordings or interviews) taken during the **Linguistic, pedagogical and cultural exchange Workshop** taking place from …………………………………. till …………………………… at *the Centre for English Language Learning of Cave Hill Campus- The University of the West Indies* inpublications, videos, online media and websites, related to the ELAN project in order to illustrate or promote the activities of the project.

I consent to the processing of my personal data to the extent necessary for the achievement of the purposes mentioned above and in accordance with the EU Regulation 2018/1725 which covers the processing of personal data.

I understand that I will not receive any money for my photos/ recordings, and that I have the right to access data relating to me, to be informed about the existence and the extent of data processing, to rectify incorrect personal data as the case may be and to oppose further processing on serious and legitimate grounds. (To exercise these rights, please contact the ELAN team at [ghislaine.schuller@gmail.com](mailto:ghislaine.schuller@gmail.com)).

I understand that this authorisation shall apply worldwide and for as long as my image is subject to legal protection. It can be withdrawn by informing the ELAN team at the address mentioned above.

Official complaints on infringement of rights under the appropriate data protection regulations, may be made to the European Data Protection Supervisor: [edps@edps.europa.eu](mailto:edps@edps.europa.eu).

Signature: ……………………………………………………... Date: …………………………………….

1. \* Please tick the appropriate box(es). [↑](#footnote-ref-1)